

CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT

Committee	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
07/12/2016	<p><u>Skills, Knowledge and Effectiveness Review</u></p> <p>The Corporate Governance Committee resolved:</p> <p>i. that a training programme be devised by the Internal Audit and Risk Manager in consultation with the Corporate Governance Committee Chairman, and that training be delivered ahead of Committee meetings; and</p> <p>ii. that an Informal Corporate Governance Committee meeting be arranged in January or February to undertake an effectiveness review.</p>		<p>An Informal Corporate Governance Committee was held on 25 January 2017 for a self-assessment review of its own effectiveness.</p>	Internal Audit and Risk Manager	No
24/05/17	New Members to receive the training survey. IRAM to submit report on training options.	12/07/17	Report submitted and training event agreed.	Internal Audit and Risk Manager	
12/07/17	Training to be provided on the values of good governance, external audit and internal audit.	12/09/17	Training arranged.	Internal Audit and Risk Manager.	

CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT

Committee	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
22/3/2017	<p><u>Code of Conduct and Register of Disclosable Pecuniary Interests</u></p> <p>Audit to be undertaken of those parishes that have adopted their own version of the Code of Conduct.</p>	2017		Internal Audit and Risk Manager	No
12/07/17	<p><u>Review of Risk Based Verification Policy</u></p> <p>Continued use of the Benefits Risk Based Verification Policy endorsed.</p>	12/07/17	No change to existing arrangements required.	Revenues and Benefits Manager	Yes
12/07/17	<p><u>Annual Governance Statement: Significant Issues</u></p> <p>2016/17 Annual Governance Statement to include reference to the following as significant issues:</p> <ul style="list-style-type: none"> • the failure to introduce a key corporate system, the Financial Management System, by 1st April 2017 and its on-going delay; • continued improvements to the shared service governance arrangements; 	09/17	AGS submitted to the Committee 13/09/17	Internal Audit and Risk Manager	Yes

CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT

Committee	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
12/07/17	<p><u>Annual Review of Thresholds – Disposals and Acquisitions Policy</u></p> <p>Policy endorsed. Further review to take place in 24 months.</p>	07/2019	Review to be undertaken in 2019	Head of Resources	No
12/07/17	<p><u>Governance Boards</u></p> <p>Noted changes to the structure and responsibilities of the Governance Boards.</p>	07/18	Annual review of Governance Boards to be submitted to the CGC	Head of resources	No
		10/18	New safeguarding procedures to be introduced	Head of Leisure and Health	
		09/17	Head of Resources and Transformation Board to be consulted on Governance Boards' routes for reporting to Members	Internal Audit and Risk Manager	
12/07/17	<p><u>Update on Code of Conduct and Register of Disclosable Pecuniary Interests.</u></p> <p>Noted current position in respect of the adoption of Codes of Conduct by Town</p>	11/17	Monitoring report to CGC twice a year.	Policy, Performance	Yes

CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT

Committee	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
	and Parish Councils and the publication of Registers of Interests of District, Town and Parish councillors.			and transformation Manager	